

**Town of Rowe FY2015
Board of Health
Meeting Minutes for July 2nd, 2014**

Present: Board Members: Jennifer Morse, Chair, David Cousineau and Joann Brown.
Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

Poll of Audience

Rosie Gordon: Ms. Gordon mentioned that she attended a Conservation Commission meeting where they spoke about pumping water into an infiltration system due to the discharge of silt water into the lake. Ms. Gordon wanted to alert the board to this because she is unsure of how it would work and if this action would damage the school site leach field in any way. The board will gather more information and follow up on this with Daniel Pallotta. *Jennifer contacted Mr. Pallotta; he informed her that the DBoxes have not been covered and that he will contact the board when they are ready to set an inspection date.*

GENERAL BUSINESS

Minutes

Minutes for June 18th, 2014 approved and signed.

Warrant(s)/Invoices

Invoices and warrants #27 & FY15 #1, approved and signed.

TRANSFER STATION

Attendants Logs

Attendant's logs read aloud/no action necessary.

The attendant's logs included the names of residents who were issued vehicle ID stickers.

FCSWMD

New Fee

The District's Board approved an FY15 budget that includes a \$5 administrative fee for any special waste collection pickup that they coordinate for a town or transfer station. This includes fluorescent lights, electronics, tires, and freon-removal. This does not include pickup of household batteries by District staff.

Memorandum of Understanding

The board reviewed and voted unanimously to accept the FY15MOU for Hauling Services. The board signed two MOU copies which will now be sent to the district for signature by their chair and one copy will be returned to the BOH.

HEALTH SERVICES

Monthly Report

Jennifer read aloud portions of the report; 101 client encounters for June.

Budget

The amount of \$327.09 was credited to the *Vaccine Revolving Fund*; this represents a reimbursement for the administration of influenza vaccine for the 2013-2014 seasons.

Miscellaneous

Town Nurse, Sheila Litchfield will hold information sessions on how to fill out *Accident Report Forms* for the park ranger and the supervisor of the Grasshopper Program.

OLD HOME DAY

Permitting

Paul McLatchy dropped off a *Temporary Food* permit application for the OHD Committee's Pot Luck. Jennifer took a copy for Health Agent, Lisa Danek Burke to review.

Jennifer and Lisa will be conducting the inspections on OHD and distributing permits to those who pass inspection.

PELHAM LAKE

Weekly Testing

Samples collected 6/25/14:

Right: 3.1

Left: 2.0

PUBLIC WATER SYSTEM

Bacteriological Report

Town Hall and Avery Fountain and Ranger Station were tested on June 9th, 2014:

All location test results were absent of contaminants.

DEP Annual Report

The board reviewed the report which details topics on required actions, emergency contact information and a list of public drinking water suppliers. Marcella will send updated Chair information.

ROWE CAMP

Permitting/Inspections

The board discussed the inspections for the remaining camp sessions:

Joann will accompany Lisa for the next session (Jr. High on either the 13th or 14th) and Jennifer will attend the inspection for the final session (Sr. High on or before the 27). Jennifer will contact Lisa to arrange exact dates according to her availability. Joann took the Jr. High Camp session permit for issuance after the next inspection.

Food Establishment Inspection Report

The board reviewed the health agent's report from the 6/25 inspection:

Jennifer reported that the minor violations cited were corrected at the time of the inspection.

Jennifer also noted (from the Youth camp session inspection) that new smoke detectors were installed in the cabins and that a door and screen at the bath house will be repaired by the next inspection date.

TITLE V

Inspection(s)

The board reviewed the report on the Pond Road (Taylor) Title V inspection conducted on 7/17. The system passed. On August 5th Jennifer will attend two inspections, Potter Rd. (Faivre) followed by an inspection at 68 Zoar Rd. (Chiofalo).

Pumping Reports

ADDRESS	GALS PUMPED	CONDITION
292 Zoar Rd	2500	Okay
42 Old Cyrus Stage Rd	1000	Okay
31 Steele Brook Rd	1000	Okay
Rowe Camp (Rec Hall)	1500	Okay
Rowe Camp (Bath house)	4000	Okay
Rowe Camp	1500	Okay
50 Pond Rd	2000	Good

NEW BUSINESS

The board set its meeting schedule as follows:

7/14 8/4, 8/22, 9/5, 9/18, 10/2, 10/16

10/30, 11/11, 11/25, 11/26, 12/8

(Due to conflicting schedules, the board will meet at 9:00am on Monday the 14th).

Meeting adjourned 6:47pm.

Next meeting date July 14, 2014

Jennifer Morse, Chair

David Cousineau

Joann Brown

Pg 3-9 7/2/14

Approved: 8/4/14